

Boat Harbor Rules and Regulations City of Grosse Pointe Farms

Department of Parks and Recreation

Mooring Season

The mooring season starts on May 1st and ends on November 1st of each year. The City of Grosse Pointe Farms reserves the right to modify the mooring season any time due to maintenance or improvements of harbor facilities. In the event of such modification, there shall be no refund of mooring fees unless such refund is ordered by the City Council. A mooring permit can be canceled by the City for any space not occupied by the registered watercraft after June 15th. If an unforeseen incident precludes the use of a mooring space, the permit holder may request an extension, in writing, with a full explanation to the Director of Parks and Recreation prior to June 15th.

All watercraft must be removed on or before November 1st of each year. At the close of the mooring season, boats that have not been removed by November 1st will be assessed a \$10.00 daily charge.

Boat Well Assignments

The Harbor Waiting Lists (Separate Waiting Lists based upon size of the well) are maintained by the Parks and Recreation Department at Pier Park. Residents may be added to the Waiting List(s) by completing a Harbor Mooring Application and submitting payment of the \$100 non-refundable fee. Residents must complete a Harbor Mooring Application and pay a \$50 non-refundable application fee for each additional Waiting List.

Open mooring spaces upon occurrence will be made available to those residents who are on the Harbor Waiting List(s). Priority on the list(s) is based upon the date of the application (together with receipt of the non-refundable application fee).

Lateral move requests to same length wells will be handled prior to assigning wells from the Waiting List(s). Lateral move requests must be in writing to the Director of Parks and Recreation and will be implemented on a first come, first served basis from a list based upon the date of the request. Lateral move requests will be completed from the list established by the date of the written request. Boat mooring spaces will be assigned by the Director of Parks and Recreation, or his designated representative. Boaters who are assigned a mooring space must pay the annual boat well fee, provide a copy of a current and valid registration from the State of Michigan, and submit a completed Pier Park Harbor Mooring Agreement.

Refusal of Mooring Space Offer

Residents who refuse the written offer of a boat well, or do not respond by the deadline indicated in the letter offering a boat well, will have their name removed from the Waiting List. Such resident will have to complete a new Mooring Application and pay the \$100 non-refundable application fee if they wish to be reinstated on the Waiting List, in which event such resident will go to the bottom of the applicable Waiting List.

The City will consider exceptions for boat mooring space offers made after May 1st. All requests for an exception must be submitted to the Director of Parks and Recreation in writing.

Boat Mooring Restrictions

No boat or appendage of the boat (including, without limitation, swim platforms, outboard engines, bow sprints, anchor platforms, pulpits, etc.) can extend over a walkway/dock or beyond the outer pilings of the mooring space.

The City does not guarantee sufficient harbor water depths for deep keel boats, due to fluctuations in lake water levels. Damage resulting from insufficient water levels is the sole responsibility of a Boat Owner.

Harbor Enforcement Procedures

Boaters who are in violation of City Harbor Rules will be notified by designated Park Staff by phone and will be given 48 hours to correct the violation. A violation letter will be mailed to the boater if they fail to correct the violation within the 48 hour period and they will have one week from the date of the letter to correct the violation to the satisfaction of the City. A citation will be issued if the violation has not been corrected after one week following the written notice of violation. Enforcement procedures will conform to authorized enforcement powers as designated by City Council and City Ordinances.

Allowable Number of Watercraft

Except as provided below, only one (1) watercraft (including boats and jet skis) per residential address (based upon State of Michigan registration of the watercraft) may be moored in the Harbor. Permitted exceptions are as follows:

- (a) Dingys will not be counted against the maximum number of allowable watercraft provided that they are properly moored within the confines of the assigned mooring space (i.e., not beyond the outer pilings, not under or over docks or walkways, and not into adjacent mooring spaces) and, if registered, are registered (based upon the State of Michigan Registration) to the same address as the primary watercraft assigned to such mooring space.
- (b) In any mooring space, a resident may have up to two (2) watercraft (boats or jet skis) provided that (i) both watercraft must be registered (based upon State of Michigan Registration) to the same address, (ii) both watercraft must be properly moored within the confines of the assigned mooring space (i.e., not beyond the outer pilings, not under or over docks or walkways, and not into adjacent mooring spaces), and (iii) written approval for mooring both watercraft in the same mooring space must be obtained from the City after completion of a visual inspection by authorized Park Staff. In a case where two watercraft are moored in the same mooring space, no boat partnerships will be permitted with respect to either watercraft.
- (c) Residents are allowed to lease (i) one (1) regular mooring space plus one (1) jet ski floating dock, or (ii) two (2) jet ski floating docks. A resident may not lease a regular mooring space plus more than (1) jet ski floating dock.

Boat Partnerships

Except as provided in these rules and with respect to multiple watercraft in the same mooring space, the City will allow boat partnerships, but all partners must be residents of Grosse Pointe Farms. The resident who originally applied for the mooring space in accordance with City regulations maintains the right to a mooring space as the Primary Partner. A Secondary Partner has no legal right to the mooring space should the Primary Partner no longer be assigned a boat well. State of Michigan Registration must list the names of all partners and show the Primary Partners address. No boat moored in the Harbor may be owned by a company or a corporation (provided that a boat may be owned by a trust, limited liability company or limited liability partnership established for estate planning purposes for the benefit of the resident). The City requires that all Secondary Partners maintain their name on the appropriate Harbor Waiting List until they obtain Primary Partner status.

No Subleasing Or Use Of Well Other Than By Registered Watercraft

Only the registered watercraft may occupy the assigned boat mooring space. The City may allow watercraft temporarily to use available mooring spaces in case of mechanical failure or shelter from storms upon approval from the Park Supervisor on duty.

Dock Boxes

The City will provide all boat wells with a dock box; a boat owner may not provide his/her own dock box. Boat owners, upon relinquishing a boat well, have ten days to remove their lock and clean out the dock box. Otherwise, the City will cut the lock and dispose of all items left in the dock box. The City will not be responsible for locks and materials left in dock boxes after the mooring season.

Fuel or combustible materials shall not be stored in the dock boxes. All boat owners must furnish their own lock for their dock box.

Modifications Or Attachments To Docking Facilities

Boat owners cannot make any modifications or attach any docking equipment to any part of the harbor docks, pilings, dock boxes, pedestals, etc. without expressed written permission from the City.

Notification Of Vacating Mooring Space For More Than Seven Days

All boaters, who are vacating their mooring space for more than seven consecutive days, must notify the Parks and Recreation Office and complete the "Boat Owner's Vacation Form". The Director of Parks and Recreation or his designated representative can assign vacant wells due to extended vacations/boating voyages to others on a prorated daily rental basis.

Overnight Sleeping Regulations

Boat Owners of self-contained watercraft (i.e., those with enclosed sleeping area, head, etc.) are allowed overnight sleeping. The Boat Owner must provide their driver's license and current Pier Park park pass when registering and completing the "Boat Owner Overnight Registration Form" at the Pier Park Gatehouse. Boaters can fill out one form for the season, but they must notify the Front Gate Attendant each night they will be staying over on their boat. The following conditions must be met: (1) An adult boat owner must be aboard. (2) No one may leave the watercraft between midnight and 5:00 a.m., except in case of emergency. (3) Quiet hours are between midnight and 7:00 a.m. (4) It is the responsibility of the boat owner to notify the Front Gate Attendant of an overnight stay and to register all overnight passengers.

Registration Of Boat Guests And Boat Repair Persons

All boat guests and repair-persons must be pre-registered by the boat owner on the "Boat Repair Entry Form" prior to their admittance to Pier Park. No boat guest or repair-persons will be allowed entry to Pier Park without proper identification and registration with the Front Gate Attendant.

Mooring Line Recommendations

Proper mooring lines must be provided by each boater for their mooring space. Manila is not allowed, but an equivalent synthetic line may be used. It is the boat owner's responsibility to use appropriate size mooring lines. Frayed or damaged mooring lines must be replaced with new lines when determined by City staff to be a safety problem. Notwithstanding the foregoing, each boater is solely responsible for the safe use of all mooring lines and other safety equipment and safety measures.

Sailing Craft Regulations

No pleasure sailing is allowed in the Harbor. Sailboats without auxiliary power may only sail for entry or exit from the Harbor.

Guest Well

A guest well (Well 321) is available for residents who are not assigned a boat well and/or guests of residents. Reservations will be accepted at the Parks and Recreation Office no more than one month in advance, with payment. A resident can only have one reservation on the calendar at a time. The guest well is available to an individual for no more than 3 consecutive days. The guest well is approximately 37' x 15'. Guest well fee is \$25.00 per full daily rental.

Boat Lift Procedures And Launch Times

Boat Lift Launching and Removal Hours:

May 1 st through June 15 th	
Mondays through Saturdays	6:00 a.m. – Dusk
May 1 st through Memorial Day	
Sundays (Prior to Memorial Day Weekend)	6:00 a.m. – Dusk
June 16 th through Labor Day	
Mondays through Saturdays	6:00 a.m. – Dusk
Memorial Day through Labor Day	
Sundays and Holidays	6:00 a.m. – Dusk
After Labor Day through End of Season	
Mondays through Sundays	6:00 a.m. – Dusk

Watercraft that can be walked in by trailer can be launched anytime during Park hours.

This policy is pursuant to the City's insurance carrier's directive. All boats must be launched or removed by an owner or an agent of an owner. Boaters must follow Boatlift Rules and Procedures as outlined in Addendum A. Boatlift use is restricted only to the launching and removal of watercraft. City employees are restricted from giving physical assistance (e.g. pulling, pushing, etc.) while launching watercraft or their removal. Only Park employees can operate the Boatlift's control lever. The Boatlift has a maximum load rating of 8,000 lbs. and can accommodate trailers of approximately 21' in length (from rear of tire to tip of tongue).

There is no fee for launching and removing registered watercraft with an assigned mooring space at Pier Park. There is a \$10.00 daily rate and/or \$50.00 Seasonal Pass for all other Grosse Pointe Farms residents to use the Boatlift.

No Refueling Of Watercraft In The Harbor

In accordance with the National Fire Protection Association, refueling of watercraft in the Pier Park Harbor is PROHIBITED. Per NFPA 302 and 303, 6.3.2. "All pleasure and commercial motor craft shall be fueled at stations or other specifically designated remote locations". The fueling of any watercraft in boat wells is prohibited. In addition, per NFPA 302 C-4.1.2, "Fuel carried onboard outside of a fixed fuel system should be stored in an approved container or in a portable tank such as is provided for outboard engines and should be stowed safely outside of engine or living compartments".

Refund Policy

Boat mooring deposits are non-refundable. The City will consider partial refunds for the mooring fee balance in unique situations at its sole discretion. Only written refund requests will be considered.

Rack Storage

The Rack Storage Space Waiting List is maintained at the Parks and Recreation Office at Pier Park. There is a one-time non-refundable application fee of \$10.00 to be placed on the Waiting List. Rack Storage Spaces are assigned by the Director of Parks and Recreation or his designated representative. Residents are allowed to lease only one (1) Rack Storage Space.

The City reserves the right to modify the Rack Storage season any time due to maintenance or improvements of facilities and at its sole discretion, may or may not, refund any portion of the fees that have been paid, in the event of any a modification. All watercraft assigned a Rack Storage Space must have a City approved yearly permit sticker. If the City's permit sticker is not on the watercraft assigned to a Rack Space, this may result in loss of Rack privileges. Unauthorized watercraft will be confiscated by the City and will be disposed of through a Police Auction. When not in use, watercraft should be chained and locked to the rack. Any detachable parts should not be left with the watercraft. Rack Storage watercraft should be removed by December 1st of each year.

Appeal To Harbor Rules and Regulations

Written appeals concerning the administration of Harbor Rules and Regulations must be submitted to the Director of Parks and Recreation. The written Appeal will be reviewed by the Director of Parks and Recreation and the City Manager for determination, and may be referred to the Park and Harbor Committee. This appeal may be referred to the City Council. All action taken on a written Appeal will be made in the best interest of the City of Grosse Pointe Farms. The City expressly reserves the right to refuse, revoke or cancel any Mooring Permit and/or Rack Storage for non-observance of any of the Harbor Rules and Regulations.

Revised and approved by City Council, December 11, 2006.

Note: The last paragraph under "Mooring Season" section was added December of 2007. This sections was accidentally omitted when the Harbor Rules and Regulations were revised in 2006. Parks and Harbor Committee approved the addition to the Harbor Rules and Regulations at their November 14, 2007 meeting.

Addendum A (Boat Harbor Rules and Regulations)

Boatlift Rules and Regulations City of Grosse Pointe Farms

Department of Parks and Recreation

1. Maximum load rating is 8,000 pounds
2. Boatlift use is restricted only to launching and removal of boats.
3. The Boatlift can accommodate trailers of approximately 21' in length (from rear of tire to tip of tongue). Some boats may not be able to be launched if the boat trailer tongue does not clear the seawall when lowered.
4. The trailer rear wheels must be parked up to the rear stop beam and the trailer tongue chains must be secured to the platform grate (directed towards the rear) of the lift platform prior to lowering.
5. Trained Park Staff are the only persons who can operate the Boatlift controls.
6. Park Staff are prohibited from moving, pulling, or pushing a boat trailer on or off the Boatlift due to the City's Insurance Carrier directive.
7. Trailers cannot be pulled back to the Boatlift with a vehicle after 10:00 a.m., on Sundays and Holidays between Memorial Day and Labor Day, and all days between June 16th and Labor Day.
8. An owner is responsible for removing or loading their boat from the trailer and providing sufficient help in launching or removing their boat.
9. Use of the Boatlift is restricted to normal boating season.
10. Boat trailers must be moved to the outside parking lot's north side after the boat has been launched. No trailers can be stored overnight at the park without specific prior approval from authorized Park Staff.
11. Hours and operation and user fees are as indicated in section titled "Boatlift Procedures and Launch Times".